(To be replaced by same vide and date)

Government of the People's Republic of Bangladesh
Ministry of Agriculture
Planning Wing
Planning Section- 2

Memo No: 12.80.0000.083.18.159.16-472(1)

Notice

2nd Steering Committee Meeting of the Capacity Development for Agricultural Innovation System (CDAIS) Project will be held on <u>27 December</u>, <u>2017 at 3.30 PM</u> in the Conference Room of Ministry of Agriculture (Room No- 512, Building- 4, Bangladesh Secretariat, Dhaka). Senior Secretary, Ministry of Agriculture will chair the Meeting.

02. All Concerned are therefore, requested to attend or send a suitable representative to the Meeting.

(Mohammad Fahim Afsan Chowdhury)
Assistant Chief
Ph. 9567677
Email: fahim_moa@yahoo.com

Date: 24-12-2017

Distribution (Not according to seniority):

- 1. Secretary, Ministry of Fisheries and Livestock (MoFL), Bangladesh Secretariat, Dhaka. (With a request to nominate a suitable representative).
- 2. Additional Secretary (PPC), Ministry of Agriculture, Bangladesh Secretariat, Dhaka.
- 3. Additional Secretary (Research), Ministry of Agriculture, Bangladesh Secretariat, Dhaka.
- 4. Chairman, Bangladesh Agriculture Development Corporation (BADC), Krishi Bhaban, Dilkusha C/A, Dhaka.
- 5. Vice Chairman, Export Promotion Bureau, TCB Bhaban, Karwoan Bazar, Dhaka.
- 6. Executive Chairman, Bangladesh Agricultural Research Council, (BARC), Farmgate, Dhaka.
- 7. Joint Secretary, (UN-4), Economic Relations Division (ERD), Ministry of Finance, Sher- e- Bangla Nagar, Dhaka.
- 8. Joint Secretary (IC), Ministry of Agriculture, Bangladesh Secretariat, Dhaka.
- 9. Joint Chief (Planning), Ministry of Agriculture, Bangladesh Secretariat, Dhaka.
- 10. Joint Chief (Crop wing), Agriculture, Water Resource and Rural Infrastructure Division, Planning Commission, Sher- e- Bangla Nagar, Dhaka.
- 11. Director General, Department of Agriculture Extension (DAE), Khamarbari, Dhaka.
- 12. Director General, Department of Marketing (DAM), Khamarbari, Dhaka.
- 13. Director General, Department of Fisheries (DoF), Matsya Bhaban, Segunbaghicha, Dhaka.
- 14. Director General, Department of Livestock Services (DLS), Farmgate, Dhaka.
- 15. Director General, Bangladesh Agricultural Research Institute, (BARI), Joydebpur, Gazipur.
- 16. Director General, Bangladesh Rice Research Institute, (BRRI), Joydebpur, Gazipur.
- $\textbf{17.} \quad \text{Director General, Bangladesh Fisheries Research Institute (BFRI), Mymensingh-2201.}$
- **18.** Director General, Bangladesh Livestock Research Institute (BLRI), Dhaka Aricha Highway, Savar, Dhaka.
- 19. Director General, National Agriculture Training Academy (NATA), Gazipur, 1701.
- $\textbf{20.} \ \ Director, Soil\ Resources\ Development\ Institute\ (SRDI), Farmgate, Dhaka.$
- 21. Director, Agriculture Information Service (AIS), Khamarbari, Dhaka.
- 22. National Project Coordinator (NPC), CDAIS Project, Bangladesh Agricultural Research Council, Farmgate, Dhaka.

Development Partner

- 23. Head, Delegation of the European Union to Bangladesh House 7, Road 84, Gulshan 2, Dhaka 1212. (With a request to nominate a suitable representative)
- 24. FAO Representative in Bangladesh, Food and Agriculture Organization of the United Nations (FAO) in Bangladesh, House no. 37, Road no. 8, Dhanmondi, Dhaka.
- 25. Dr. Anil Kumad Das, Consultant, Food and Agriculture Organization of the United Nations (FAO) in Bangladesh, House no. 37, Road no. 8, Dhanmondi, Dhaka.
- 26. Dr. Nasreen Sultana, Consultant, Food and Agriculture Organization of the United Nations (FAO) in Bangladesh, House no. 37, Road no. 8, Dhanmondi, Dhaka.
- 27. Mr. Emdadul Huq, Logistics Officer, Food and Agriculture Organization of the United Nations (FAO) in Bangladesh, House no. 37, Road no. 8, Dhanmondi, Dhaka.
- Mr. Abul Kalam, Messenger, Food and Agriculture Organization of the United Nations (FAO) in Bangladesh, House no. 37, Road no. 8, Dhanmondi, Dhaka.

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Copy for kind information & necessary action:

- Joint Secretary (Security-2), Public Security Division, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka. (With a request to issue permission for the invited officials to enter in the Secretariat)
- 2. Deputy Secretary (Admin-2), Ministry of Agriculture, Bangladesh Secretariat, Dhaka.
- 3. P.S. to Senior Secretary, Ministry of Agriculture, Bangladesh Secretariat, Dhaka.
- Programmer, ICT Cell, Ministry of Agriculture, Bangladesh Secretariat, Dhaka. (With a request to publish the meeting notice in the Website)
- 5. PO to Deputy Chief-1, Ministry of Agriculture, Bangladesh Secretariat, Dhaka.
- 6. Office Copy / Master file.

