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Government of the People's Republic of Bangladesh  
Ministry of Agriculture  
Planning-5 Section  
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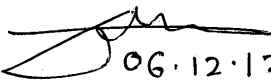
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Dated: 06 December 2017

**Meeting Notice**

A meeting will be held in the Ministry of Agriculture (Building # 04, Room # 512) on **07 December, 2017 at 3.00 pm** with IFAD and FAO officials on Smallholders Agricultural Competitiveness Project (SCAP). Mr. Mohammad Nazmul Islam, Additional Secretary (PPC) will preside over the meeting.

02. You are requested to kindly attend the meeting.



06.12.17

(Mohammad Fahim Afsan Chowdhury)  
Assistant Chief  
Ph. 9561532  
Email: plan5moa@gmail.com

**Distribution (Not according to seniority):**

1. Joint Chief, Ministry of Agriculture, Bangladesh Secretariat, Dhaka.
2. Deputy Chief-1/2, Ministry of Agriculture, Bangladesh Secretariat, Dhaka.

**IFAD Team**

3. Mr. Peter Situ, International Fund for Agricultural Development (IFAD), IDB Bhaban, 14<sup>th</sup> Floor, Sher-e-Bangla Nagar, Dhaka.
4. Mr. Abdul M. Alam, International Fund for Agricultural Development (IFAD), IDB Bhaban, 14<sup>th</sup> Floor, Sher-e-Bangla Nagar, Dhaka.

**FAO Team**

5. Mr Nur A. Khondaker, FAO Dhaka Office, Road#8, House#37, Dhanmondi R/A, Dhaka 1205.
6. Mr Anil K. Das, FAO Dhaka Office, Road#8, House#37, Dhanmondi R/A, Dhaka 1205.

**Copy forward for information and necessary action:**

1. Joint Secretary (Security-2), Public Security Division, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka. (With a request to arrange permission for the officials to enter into the Bangladesh Secretariat with the Vehicle No-Dhaka AJ-07-022)
2. Deputy Secretary (Admin-2), Ministry of Agriculture, Bangladesh Secretariat, Dhaka. (With a request to arrange refreshment)
3. PS to Senior Secretary, Ministry of Agriculture, Bangladesh Secretariat, Dhaka.
4. Programmer, ICT Cell, Ministry of Agriculture, Bangladesh Secretariat, Dhaka. (With a request to publish the meeting notice in the website).
5. PO to Additional Secretary (PPC), Ministry of Agriculture, Bangladesh Secretariat, Dhaka.
6. Office Copy/ Master File.