

কৃষিই সমৃদ্ধি

(বিদেশী সংস্থা সংশ্লিষ্ট বিষয় পত্রটি ইংরেজিতে জারী করা হলো)
Government of the People's Republic of Bangladesh
Ministry of Agriculture
Planning Wing
Planning Section- 2

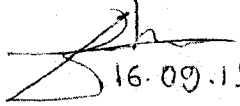
Memo No: 12.80.0000.083.99.142.14(Part-2)-88

Date: 16-09-2015

Subject: Steering Committee (SC) meeting minutes of the Development of Standards and Scheme for Good Agriculture Practices (GAP) Implementation and Certification in Countries of SAARC (SAARC GAP Scheme)".

The Undersigned is directed to send herewith the minutes of the Steering Committee (SC) meeting of the " Development of Standards and Scheme for Good Agriculture Practices (GAP) Implementation and Certification in Countries of SAARC (SAARC GAP Scheme)" which was held on 18 August, 2015 for kind information and necessary action.

Enclosed :(03 pages).


16.09.15

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Distribution (Not according to seniority):

1. Additional Secretary (PPC), Ministry of Agriculture, Bangladesh Secretariat, Dhaka.
2. Additional Secretary (Extension), Ministry of Agriculture, Bangladesh Secretariat, Dhaka.
3. Additional Secretary (Research), Ministry of Agriculture, Bangladesh Secretariat, Dhaka.
4. Executive Chairman, Bangladesh Agricultural Research Council (BARC), Farmgate, Dhaka.
5. Vice Chairman, Export Promotion Bureau, TCB Bhaban, Karwan Bazar, Dhaka.
6. Director General, Bangladesh Accreditation Board, Ministry of Industry, 91, Mothijhil, C/A, Dhaka.
7. Director General, South Asian Regional Standard Organization, 116/A Tejgaon, Elenbari, Dhaka.
8. Director General, Bangladesh Standard and Testing Institution (BSTI), 116/A Tejgaon, Elenbari, Dhaka.
9. Joint Chief, Ministry of Agriculture, Ministry of Agriculture, Bangladesh Secretariat, Dhaka.
10. Director General, Department of Agriculture Extension, Khamarbari, Dhaka.
11. Director General, Bangladesh Agricultural Research Institute (BARI), Gazipur.
12. Managing Director, Hortex Foundation, Sech Bhaban, Manik mia Avenue, Dhaka.
13. President, Bangladesh Fruits, Vegetables and Allied Products, Exporters Association, 28/1 Toynobi Circular Road, 6th Floor, Mothijhil, Dhaka.
14. President, Consumers Association of Bangladesh, 8/6, Segun Bagicha, Dhaka-1000.
15. National Project Coordinator (NPC), SAARC GAP Scheme Project, BARC, Farmgate, Dhaka.
16. FAO Representative in Bangladesh, Food and Agriculture Organization of the United Nations (FAO) in Bangladesh, House no. 37, Road no. 8, Dhanmondi, Dhaka

Copy for kind information & necessary action:

1. P.S to Secretary, Ministry of Agriculture, Bangladesh Secretariat, Dhaka.
2. Programmer, ICT Cell, Ministry of Agriculture, Bangladesh Secretariat, Dhaka. (With a request to publish the meeting notice in the Website)
3. Office Copy.

Government of People's Republic of Bangladesh
Ministry of Agriculture
Planning Section-2

Subject: Minutes of the 2nd Steering Committee (SC) meeting of Development of Standards and Scheme for Good Agriculture Practice (GAP) Implementation and Certification in Countries of SAARC (SAARC GAP Scheme) Project.

The 2nd Steering Committee (SC) meeting on Development of Standards and Scheme for Good Agriculture Practice (GAP) Implementation and Certification in Countries of SAARC (SAARC GAP Scheme) Project was held on August 18, 2015 in the conference room of the Ministry of Agriculture (MoA) under the Chairmanship of Secretary, Ministry of Agriculture. The members present in the meeting are shown in **Annexure-A**.

Delivering the opening remarks, Secretary, Ministry of Agriculture emphasized the importance of GAP and its implication in Bangladesh. The Secretary requested the National Project Coordinator (NPC), SAARC GAP Scheme Project to initiate discussion as per agenda of the meeting. The NPC presented a detailed presentation highlighting the scope, objective, activities, action plan and relevant issues that require advice and guidance of the SC.

- 2.1 The NPC informed the meeting that no comment on the minutes of 1st SC meeting has so far been received from any SC member. Therefore the minutes of the 1st SC meeting could be confirmed. The Chairperson invited discussion on the decisions of the 1st SC meeting minutes but nobody raised any disagreement.
- 2.2 The International Consultant of FAO told the meeting that proposed organizational structure of Certification Body (CB) was discussed in the Technical Committee (TC) meeting of the project held on 16 August, 2015. He also told that the organizational structure would be finalized by 30 August 2015 based on the comments (if any) by SC members. The Chairperson suggested that the proposed name of the organization

should be corrected as “Bangladesh Agricultural Certification Body (BAB)”. The meeting agreed unanimously to the suggestion. Then the consultant presented three logos in the GAP certificate of DAE for Certification Bodies, BARC for Scheme Owner (SO) and BanglaGAP logo as discussed in Technical Committee (TC) meeting. The members of steering committee expressed their satisfaction with logo design with some slight modification which would be finalized during the 3rd quarter of the project activities. The NPC informed that the accreditation process has already been initiated. Accreditation fee as TK 2, 000, 00.00 (Two Lakh) may be examined by the ministry of Agriculture. The Chairperson said that further assessment should be carried out by the concerned body / department in this regard. He told that the BAB may take steps to assess and include the scope of product certification under ISO 17065:2012 standard.

2.3 The International Consultant presented the progress of the 1st and 2nd quarter of the project in the meeting. The presentation covered organizational structure of CB and SO and the documentation support that will be required to make these organizations operational. The chairman of the committee requested the members of SC to offer their comments on the documentation procedure to NPC as early as possible.

2.4 The NPC told the meeting that the project was taken to standardize certification of agricultural commodities in SAARC countries. The activities of the project in Bangladesh are in advance stage compare to SAARC countries. The SC members appreciated the effort. The NPC told the meeting that the proposed name SAARC GAP may be replaced as BanglaGAP for future internalization. Chairman suggested that as SAARC gap is being implemented in four SAARC countries therefore the name SAARC GAP-Bangladesh Chapter would be appropriate. Members present in the meeting were agreed with proposal.

2.5 The chairperson appreciated the efforts made by FAO in documentation aspects and also for continuous support during the 1st and 2nd quarters. He expected that FAO would provide training for the implementing staff of CB and SO to enhance their knowledge, skills and capacity in this regard. Representative of FAO in Bangladesh mentioned that adopting GAP is very important from Bangladesh point of view but Bangladesh should take into account local knowledge and condition while promoting GAP rather than following examples of other countries. He told that providing training to the implementing staff of CB and SO is necessary and FAO will extend its support in this course.

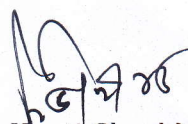
2.6 The Joint Chief, Ministry of Agriculture proposed that Additional Secretary (Extension), Ministry of Agriculture as the chairman of Certification Body and Additional Secretary (Research), Ministry of Agriculture as administrative wing chief of BARC should be co-opted in the current steering committee. Everyone in the meeting was agreed with this proposal.

Decisions :

The following decisions were taken in the meeting :

1. The minutes of the 1st SC meeting is hereby confirmed;
2. The proposed name of the organization may be corrected as “Bangladesh Agricultural Certification Body (BAB)”;
3. The project logo will be finalized during the 3rd quarter of the project activities;
4. Further assessment has to be carried out by the concerned body / department regarding accreditation process and fees;
5. BAB may take steps to assess and include the scope of agricultural product certification under ISO 17065:2012 standard;
6. The members of SC may offer their comments on the documentation procedure to NPC as early as possible;
7. The name SAARC GAP will be replaced as SAARC GAP – Bangladesh Chapter;
8. FAO may take steps to provide training to implementing staff of CB, SO and other stakeholders;
9. Additional Secretary (Extension) and Additional Secretary (Research) of Ministry of Agriculture are co-opted as the steering committee member.

There being no other issue for discussion the meeting ended with a vote of thanks to and from the Chair.



(Shyamal Kanti Ghosh)

Secretary