

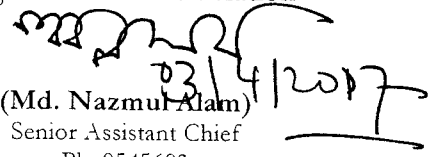
Government of the People's Republic of Bangladesh  
Ministry of Agriculture  
**Planning-8 Section**

No. 12.00.0000.083.14.171.16.85

Dated: 03 April, 2017

A de-briefing meeting was held in the Ministry of Agriculture on 22 March, 2017 with the Design Mission of "Smallholders Agriculture Competitiveness Project (SACP)". Mr. Mohammad Nazmul Islam, Additional Secretary (PPC), Ministry of Agriculture chaired the meeting.

02. The undersigned is directed to send the minutes of the meeting for kind consideration and necessary action at your end.

  
(Md. Nazmul Alam)

Senior Assistant Chief

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**Distribution (Not according to seniority):**

**Economic Relations Division (ERD)**

Mr. Shirajun Noor Chowdhury, Deputy Secretary, Coordination-6 Branch (IFAD), Economic Relations Division, Sher-e-Bangla Nagaar, Dhaka.

**Agencies**

1. Chairman, Bangladesh Agricultural Development Corporation (BADC), Krishi Bhaban, Dilkusha C/A, Motijhil, Dhaka.
2. Executive Chairman, Bangladesh Agricultural Research Council (BARC), Farmgate, Dhaka.
3. Director General, Department of Agricultural Extension (DAE), Khamarbari, Farmgate, Dhaka.
4. Director General, Department of Agricultural Marketing (DAM), Khamarbari, Farmgate, Dhaka.

**Focal Persons**

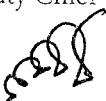
1. Mr. Md. Rezaur Rahman, Assistant Chief Engineer (MI), Bangladesh Agricultural Development Corporation (BADC), Krishi Bhaban, Dilkusha C/A, Motijhil, Dhaka.
2. Dr. M. A. Awal, PSO (Planning), Bangladesh Agricultural Research Council (BARC), Farmgate, Dhaka.
3. Mr. Md. Ayub Ali, Deputy Director (Cereal Crops), Department of Agricultural Extension (DAE), Khamarbari, Farmgate, Dhaka.
4. Mr. Md. Anarul Kabir, Deputy Director (Deputy Secretary), Department of Agricultural Marketing (DAM), Khamarbari, Farmgate, Dhaka.

**Design Mission**

1. Nur Khondoker, Assistant FAO Representative (Programme).
2. Peter Situ, Team Leader
3. Dave Doolan, FAO, Lead Horticulture Specialist/Deputy FAO Representative
4. Robert Dolve, IFAD, Agricultural Research and Extension Specialist
5. Peter Batt, High Value Crop Production, Market and Value Chain Specialist
6. Yanoma Yukitsugu, FAO, Economist and Financial Analyst
7. Tabassum Sherina, IFAD, Country Program Officer, Bangladesh
8. Khan Imanun Nabi, FAO, Mechanization and Technology
9. Sheel Sreekanto, FAO, Value Chain Specialist
10. Wais Kabir, FAO, Irrigation and water management
11. Rahman Hamidur, FAO, Extension & Government Institution
12. Giulia Re, FAO, Programme Officer
13. Shameem Ara Sheuli, IFAD, Knowledge Management Officer-Bangladesh
14. Wanaporn Yanguentham, IFAD, Monitoring and Evaluation Advisor
15. Rownok Jahan, IFAD, Targeting and Gender Specialist
16. Meng Sakphouseh, IFAD, Costab Specialist
17. Ahsan Uddin Ahmed, IFAD, SECAP Specialist
18. Álvaro Fernandez, IFAD, Financial Management Specialist, Fiduciary aspect

**Copy forward for information and necessary action:**

- ✓ 1. Programmer, Ministry of Agriculture, Bangladesh Secretariat, Dhaka (with a request to upload the document).
2. PO to Additional Secretary (PPC), Ministry of Agriculture, Bangladesh Secretariat, Dhaka.
3. PO to Joint Chief, Ministry of Agriculture, Bangladesh Secretariat, Dhaka.
4. PO to Deputy Chief-1, Ministry of Agriculture, Bangladesh Secretariat, Dhaka.



Government of the People's Republic of Bangladesh  
Ministry of Agriculture  
**Planning – 8 Section**

**Sub: Minutes of the meeting with Design Mission of “Smallholders Agriculture Competitiveness Project (SACP)”.**

The meeting with the Design Mission of “**Smallholders Agriculture Competitiveness Project (SACP)**” was held on 22 March, 2017 at the conference room of the Ministry of Agriculture. The Additional Secretary (PPC) of the Ministry Mr. Mohammad Nazmul Islam chaired the meeting. The list of the participants is attached in Annex – 1.

**2. Discussion.**

**2.1** At the beginning, the chair welcomed the design mission of International Fund for Agriculture Development (IFAD), Food and Agriculture Organization of the United Nation (FAO) and all the participants attended in the meeting. The team leader of the design mission informed the house that the mission visited 5 districts/7 upazilas and had good discussions related to the capacities of the technical agencies. Continuous discussion took place with MoA, there was a consultation meeting with private sector and the mission took on board the recommendations of MoA senior management and MoA Minister. The response will keep focusing on smallholders, with objectives related to production and marketing. He also informed that the scope of the project is proposed for 7 years. Implementation is proposed step-by-step, phase 1 on capacities and demonstration and phase 2 on scale-up and replication. 80% of the concerned will be on landless, marginal and smallholders, 20% for medium holders. Regarding the issue of project implementation period, the house opined that according to the planning guidelines, projects must be prepared for three years with an exception to be justified for a maximum of 5 years.

**2.2** The team leader informed the meeting that based on their visit to Southern Bangladesh; the design mission prepared a draft Aide-memoire. After going through the draft Aide-memoire, MoA raised following issues to be adjusted:

- a) Introduction section includes private sector and farmer beneficiaries. They should be removed;
- b) Segment 11 about the organization of groups: there is no need to organize the groups as there are many groups namely: CIG, IPM, ICM, etc. Try to work with them as group organization may take longer time. However, in some unions, it will be necessary;
- c) Component 3: 3.1, embankments and water control structure are not the part of the MoA's mandate. However, this may be changed with suitable words.



- d) Component 3: 3.2, the name Water User Groups was suggested to change as SACP groups if possible;
- e) Project management: MoA proposes a lead agency instead of a PMU. Because, the experience of having PMU is not up to the mark. MoA would rather select a lead agency with a project director.
- f) Steering committee: civil society and private sector cannot be the part of Steering Committee.

2.3 It was informed in the house that according to government rules, funds must be allocated as per the implementing agencies in the Development Project Proposal (DPP). The Chair opined that the agency wise allocation would ease the implementation of the project. The team agreed to work on it.

### 3. Decisions.

After a successful discussion, the house came up with following decisions/ recommendations:

- 3.1 Following the planning guidelines, the proposed SACP may be prepared for a maximum of 5 years with proper justifications;
  - 3.2 The DPP of SACP should follow the recommendations taken on 07 March, 2017 in a meeting with the design mission in MoA;
  - 3.3 The draft Aide-memoire must be amended according to the comments of MoA discussed in the meeting (section 2.2); and
  - 3.4 According to government rules and to ease the implementation of the project, funds must be allocated as per the implementing agency wise in DPP.
4. Having no further discussion, the chair thanked all the members of the Design Mission and closed the meeting.

Sd/-  
02 April, 2017

**(Mohammad Nazmul Islam)**  
Additional Secretary (PPC)  
Ministry of Agriculture



অদ্য ২২ মার্চ, ২০১৭ তারিখে “Smallholders Agriculture Competitiveness Project (SACP)”  
 প্রকল্পের ডিজাইন মিশন, দপ্তর সংস্থা এবং ফোকাল পারসনগণের সাথে কৃষি মন্ত্রণালয়ে অনুষ্ঠিত ডিব্রিফিং সভায়  
 উপস্থিত কর্মকর্তাগণের তালিকাঃ

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